**No Smoking/ No E-Cigs**

Springboard nursery complies with health and safety regulations and the welfare requirements of the EYFS in making our setting a no smoking environment both indoor and outdoor.

The nursery will apply to the smoke-free (premises and enforcement) regulations 2006 and the smoke free (signs) regulations 2007.

* All staff, apprentices, students, parent/ carers and volunteers are made aware of our NO smoking policy.
* We display no smoking signs.
* Staff who smoke do not do so during working hours. Unless on a break and off the premises.
* Staff who smoke during their break make every effort to reduce the effect of the odour and lingering effects of passive smoking, staff will have to be out of their uniforms and completely off site to smoke.
* The same policy applies to any form of electric/ rechargeable cigarettes.
* Any member of staff found to be smoking on the premises will be suspended immediately and asked to report at a later date for a formal disciplinary.
* If a parent/ carer comes into the nursery smoking or using electronic cigarettes, they will be asked to extinguish their cigarette before entering the building.

For help to stop smoking please follow the links:

<https://www.nhs.uk/live-well/quit-smoking/nhs-stop-smoking-services-help-you-quit/>

**This policy was implemented by Caroline Davis: please note all policies and procedures will be reviewed on a yearly basis, unless there is a need to implement changes prior. Please note any updates and changes will be forwarded by email.**

**Print Name**: Caroline Davis

**Signed:** C.Davis

**Date:** 30.08.2022